

*From the office*  
**Robert Remack, Clerk**  
***Proceedings of Town Trustees Meeting held in the Town of Springfield***

STATE OF ILLINOIS            )  
COUNTY OF SANGAMON    )

The Board of Trustees of Springfield Township met October 10, 2018 at the Township Administration Building at 3298 Terminal Ave, Springfield, IL.

Present: Supervisor Gary Budd, Trustees Don Willett, Mike Morris, Arthur Watts, Shannon Lynch, Clerk Robert Remack, Road Commissioner Ron Smith. Excused: Collector Janine Stroble, Assessor Cinda Sausaman.

**Meeting called to order at 6:00 p.m. by Supervisor Gary Budd.**

The Treasurer's report and minutes of the Board Meeting September 12, 2018 were reviewed. A motion was made by Mike Morris and seconded by Arthur Watts to accept the treasurer's report and approve the minutes. All voted aye. Motion carried.

Bills were submitted to the Town Board for authorization to pay. A motion was made by Shannon Lynch and seconded by Don Willett that said bills be authorized for payment. All voted aye. Motion carried.

**UNFINISHED BUSINESS:** \$1,128.00 was collected and deposited in the dumpster fund in October.

**NEW BUSINESS:** Chairman Gary Budd discussed the new law to take effect on January 1, 2019 requiring the Clerk's signature on all checks.

A motion was made by Mike Morris and seconded by Shannon Lynch to approve the Township Personnel Policy as amended to show a permanent full time employee work week to be 30 hours and update the FMLA policy. An individual voice vote was taken. All voted aye. Motion carried.

Chairman Gary Budd said the Town and Road District Levies will be voted on at next month's meeting

A motion was made by Mike Morris and seconded by Arthur Watts to approve direct deposit of township employee payroll effective January 1, 2019. Employees are free to opt out. An individual voice vote was taken. All voted aye. Motion carried.

The Board discussed a food basket giveaway to be held at the Township Administration Bldg. on December 8, 2018. Chairman Gary Budd said the event would be funded by \$3,500.00 from the retirement/workman comp account and \$2,500.00 from operating supplies account on the town side and dumpster funds on the road district side. Proof of residency will be required. Dan Sausaman said he is concerned about using town funds for this. He asked if general assistance already provides for this assistance or why not use dumpster funds to pay for all of it. Chairman Gary Budd said he prefers this be a joint effort between the Town and Road District. A motion was made by Mike Morris and seconded by Arthur Watts to approve the food basket giveaway. An individual voice vote was taken. All voted aye. Motion carried.

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A motion to adjourn was made by Shannon Lynch and seconded by Arthur Watts. All voted aye. Motion carried.

Meeting adjourned at 6:40 p.m.

**NEXT MEETING-Regular Board Meeting 6:00 p.m., Wed., November14, 2018**

Respectively Submitted by:  
Robert Remack, Clerk